

## PLEASE NOTE!

The conventional wait list for this property is **CLOSED**.

This pre-application is only for **Accessible Units** and only for people with **verified disabilities of mobility impairment**.

A mobility impairment is a disability that affects movement, such as walking or fine motor skills. The mobility impairment must be expected to:

- be of **long-continued and indefinite duration**,
- **substantially impede your ability to live independently**,
- and is of a nature that such ability **could be improved by more suitable housing conditions**, i.e. moving into a unit specifically designed for physically disabled persons with mobility impairments.





**PRE-APPLICATION  
Burns Manor Apartments**

**FOR OFFICE USE ONLY  
ONLINE PRE-APPLICATION**

**Reference #:  
Processed By:  
Date & Time Received:**

Thank you for your interest in residing in one of CSI Support & Development's properties. We look forward to processing your application. **Please note that we will not be able to place your name on the waitlist unless this form is fully completed and signed. Please print. Once your name is placed onto the wait list, the property will mail update letters every 6 months. If your address changes, it is your responsibility to provide us with your new address.** Do not hesitate to contact us with any questions about our application process—a friendly CSI staff member is just a phone call away.

<b>APPLICANT</b> LAST NAME		FIRST NAME		M.I.	
<b>TELEPHONE NUMBER</b> (        )		<b>DATE OF BIRTH</b> mm/dd/yy /                                           /			
<b>CURRENT MAILING ADDRESS</b> Street, City, State and Zip					
<b>CO-APPLICANT</b> (If applicable) FULL NAME			<b>DATE OF BIRTH</b> mm/dd/yy /                                           /		
<b>INCOME</b> Please note: Income limits subject to change by HUD. <b>1 Person</b> \$58,300/yr <b>2 Persons</b> \$66,650/yr		Estimate of your anticipated annual income: \$ _____ Is your income at or below \$35,000/year for (1) person or \$40,000/year for (2) persons? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>UNIT TYPE REQUESTING</b> (Occupancy standards: minimum 1 person, maximum 2 persons) <input type="checkbox"/> <b>One Bedroom Mobility Accessible</b> (applicant must be 18+, disabled <b>AND</b> require the features of an accessible unit. Some features of an accessible unit include lower kitchen cabinets and counters, wheelchair accessible doorways. Medical verification of the need for these features will be required in order to qualify.)					
Is the head of household or co-head/spouse disabled?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the head of household or co-head/spouse require the specially designed features of a mobility accessible unit (i.e., lower kitchen cabinets/counters, wheelchair accessible doorways, etc.)?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you or is any member of the household required to register with any state lifetime sex offender or other sex offender registry?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been evicted from a property managed by CSI Support & Development for a lease violation?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Burns Manor does not permit smoking in individual units, in any common areas, nor within 25 feet of the building. Do you acknowledge that you are aware and will abide by this smoking policy?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>X</b> _____ APPLICANT SIGNATURE		_____ DATE		<b>X</b> _____ CO-APPLICANT SIGNATURE	
				_____ DATE	

**PLEASE RETURN THIS APPLICATION BY:**  
**Mail:** Burns Manor  
 Attn: Hakop Chtryan  
 8155 Foothill Blvd.  
 Sunland, CA 91040  
**Fax:** (818) 352-8715  
**Email:** seniorhousingca@csi.coop

**CSI Support & Development**  
**Tel:** (800) 500 7725  
**Phone Hours:** Mon, Wed, & Fri 10 a.m. – 2 p.m.  
**TDD:** (800) 348 7011  
[www.csi.coop](http://www.csi.coop)



## **BURNS MANAOR** *Sunland, CA*



Burns Manor Apartments is an affordable community for seniors aged 62 and older. It is located in the city of Sunland, 21 miles north of downtown Los Angeles. The community is nestled in the Crescenta Valley, close to shops, restaurants and churches. The team of professional staff includes a service coordinator who helps residents link to outside agencies and programs that promote independence.

Amenities encourage seniors to live as independently and comfortably as possible in 81 spacious one-bedroom apartments. Residents can soak up the sun in the outside garden and barbecue area, read a quiet book in the library or learn a new song in the piano room. A bus stop directly outside the community connects residents to trips into town.

If you are interested in reviewing our Tenant Selection Plan, you may request a copy by calling us at (626) 599-8464 or emailing us at [seniorhousingca@csi.coop](mailto:seniorhousingca@csi.coop)

### **CSI Disclosure Notifications**

#### **Notification of Non-Discrimination Based on Disability**

CSI Support & Development does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities. We have a Section 504 Coordinator designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's regulations implementing Section 504 (24 CFR, part 8 dated June 2, 1988): CSI Support & Development, Attn: 504 Coordinator, 8425 E. 12 Mile Road, Warren, MI 48093, 586-753-9002, TDD 800-348-7011

#### **Penalties for Misusing this Form**

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government, HUD, the PHA and any owner (or any employee of HUD, the PHA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the PHA or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at 208 (a) (6), (7) and (8). Violation of these provisions are cited as violations of 42 U.S.C. 408 (a) (6), (7) and (8).